

Elementary/School Age Committee Meeting
November 12, 2008; 10:30 to 12:00
Kandiyohi County Health & Human Services Building; Willmar, MN

Present: Sally Belgum-Blad, PACT 4 21st CCLC Grant Coordinator; Danette Hendrickson, PACT 4 Social Marketing Coordinator; Anna Tensen, Shelter House Youth Advocate; Eric Vogel, University of MN Extension Educator; Joanna Schrupp, Willmar Community Ed & Rec; Karen Norell, YME Principal; Tammie Knick, GFW Social Worker; Kayla Reyerson, Western Mental Health/Canby School Social Worker

Agenda:

January Highlight

Comments on event coordination

Best practices video

Sally reported on distribution of the school connectedness kits to the SHARE schools. Distribution is complete and supplies will be going out to non-SHARE schools as well. Monthly highlights will begin this month (November) and will focus on a basic definition of school connectedness. Subsequent monthly messages will have a more focused topic.

Sally has been in contact with Evangelical Free Church as a potential site. No confirmation at this time.

Registration

Sally will check with Shawna to see if she can do registration.

Consideration

No registrations after final deadline. No same-day registrations.

Registration materials out in April (March) and first round due back in May before teachers leave. Second round of registration materials to

Budget

Income

400 participants x \$25	\$10,000
Other???	

Expenses

Blum	\$3500 (+expenses)
Blum expenses	\$4500
Facility rental	
Meal	\$3000
Event promotion	
Purchase of book	
Continued work	

Schedule

9-3:30

Discussion on registration gifts and door prizes. Decided not to go with big ticket electronics but rather focus on small items for all participants.

- ? All participants should receive school connectedness pens and post-its.
- ? Danette will check with Hanson advertising about jump drives and putting the logo on each drive.
- ? Blum materials for each packet
- ? Blum training materials for each school district
- ? ???

Food

Danette reported that Subway works best but need volunteers to help deal setup and with trash.

Establish how Blum will be paid. Sally will check.

Jobs

Blum Host Tammie

Consider Focus House for assistance stuffing packets

Promotion

Do we promote outside the PACT4 area? Focus on the PACT 4 area but accept registrations no matter the origin.

Use flyer, press release and brochure plus make materials email friendly.

Future agenda items:

- ? Make a list of jobs to complete and designate people to cover them and to recruit additional volunteers. (Joanna will work on a worksheet to review at a future meeting)
- ? Workshop evaluation

Video Project

The video coordinator at GFW is no longer available however Tammie will coordinate. Kids are available and willing to assist with the project.

January Connectedness Highlight

Bullets:

- ? Maintain timely and informative websites
- ? Call or email parents regularly too inform them of their children's progress
- ? Provide bilingual assistance to non-English speaking families