

Full Collaborative Meeting
Wednesday, November 11th, 2008; 12:00 pm to 2:00 pm
Kandiyohi County Health & Human Services Building; Willmar, MN

Present: Allen Stoeckman, YME School Superintendent
Alvaro Patino, PACT 4 Guifa Program Coord.
Amanda Olson, Harmony Visitation Center Supervisor
Amber Mitchell, Renville County student
Amy Wilde, Meeker County Commissioner
Ann Orren, PACT 4 Yellow Medicine Co. Coalition Coord.
Anna Tensen, Shelter House Youth Advocate
Annie Tepfer, PACT 4 Renville Co. Coalition Coord.
Becky Romosz, Kandiyohi County parent
Bob Fox, Renville Co. Commissioner
Brian Skogen, Canby/PACT 4 School Social Worker
Carmen Clementson, Kandiyohi Co. Family Svcs. Supervisor
Cari Bulthuis, Woodland Centers SLMH Worker
Char Erickson, PACT 4 Wraparound Coordinator
Chery Johnson, Kandiyohi Co. Public Health Asst. Director
Cheryl Loge, Litchfield School Social Worker
Cindy Louwagie, Countryside Public Health Nurse
Deb West, Kandiyohi Co. Comm Corrections Director
Debb Sheehan, PACT 4 Director
Diane Winter, Meeker Co. Public Health Director
Dick Larson, Kandiyohi County Commissioner
Donna Henning, Heartland Community Partnership Resource Spec.
Eric Vogel, U of MN Extension Youth Work Institute
George Dubie, Greater MN Family Services Director
Greg Schmidt, MACCRAY School Superintendent
Heidi Winter, Celebrating Excellence Award Recipient
Jane Remiger, Yellow Medicine Co. Commissioner
Janice Madden, Project SHARE Director
Jerry Brustuen, Renville County Human Svcs. Director
Jessica Kruger, Lutheran Social Services Youth Programs
Jill Bruns, Renville County Public Health Director
Jon Marchand, Greater MN Family Svcs Programs Coord.
June Kahlstorf, EV/W IMPACT Coordinator
Karen Norell, YME School Principal
Karen Urban, Woodland Centers SLMH Grant Coordinator
Karyl Mooney, Renville County parent
Kayla Reyerson, Western MH/Canby School Counselor
Kelly Roschild, Kandiyohi County parent
Kelly Rosendahl, Woodland Centers SLMH Worker
KimHanson, Woodland Centers Unit Director
Laurie Bliss, YMC parent
Lori Clasemann, MentorWorks Too Kinship Coordinator
Lynette Braun, Rice Hospital PET Program Coordinator
Lynn Kuehn, ECHO Charter School
Mary Kay Sinner, Renville Co. Public Health Nurse
Maureen Mitchell, Renville County parent
Molly Swenson, Woodland Centers SLMH Worker
Pat Thomas, Meeker Co. Social Svcs. Supervisor
Paul Carlson, New London/Spicer School Superintendent
Peg Heglund, Yellow Medicine Co. Family Svcs Director
Peggy Starz, ACGC Schools Early Childhood Programs
Pete Van Der Puy, Central MN Christian School Superintendent
Polly Ann Peters, PACT 4 Family Liaison
Renee Brandt, Project Turnabout ATOD Prevention Coord
Rick Loseth, PACT 4 Families Supervisor
Rob Nudell, Dassel/Cokato School Principal
Shelly Huseby, Goodwill/Easter Seals Mission Svcs Mgr
Sherry Kenney, Renville Co parent
Stacey Schaffer, Woodland Centers SLMH Worker
Stephanie Perry, Cedar Mt. School Dst Principal
Tammie Knick, GFW School Social Worker
Tammy Thompson, Meeker Co. Probation Director
Tricia Buggs, PACT 4 Restorative Justice Coordinator
Wendy Walz, Litchfield School Early Childhood Prog.

1. Approval of Minutes

Karyl Mooney offered a motion to approve the October minutes as presented; Kelly Roschild offered a second. Motion carried.

2. Approval of Agenda

Carmen Clementson offered a motion to approve the agenda as written; Dick Larson offered a second. Motion carried.

3. Wraparound Overview DVD

The Wraparound DVD that was made to help agencies learn more about Wraparound was shown. A copy has been given to each county social service agency and is also available to check out from PACT 4.

- a. Celebrating Excellence Award – was given to Heidi Winter of Woodland Centers, for her service to families and dedication to the values of Wraparound. Heidi was nominated by a parent.

4. Woodland Centers

- a. School Linked Mental Health Grant – A three-year grant was awarded to Woodlands to provide school-based mental health services in Renville County West, BOLD, Yellow Medicine East, Lac Qui Parle, Montevideo, New London/Spicer, MACCRAY, ACGC, Litchfield, and Willmar school districts. Staff members hired for this grant started last week. The services provided through this grant are of a variety, from helping with evaluations to individual, family and group therapy; in-home skills work as well as community skills. Having a mental health practitioner in the school setting allows teachers and school staff to knock on the door and run ideas, questions and potential referrals by them – to meld two entities that are often times separate.
- b. Youth Mobile Crisis Center – an 18-month grant was awarded to Woodlands to provide a youth mobile crisis center, available Monday through Friday from noon until 8:00 p.m. The Mobile Crisis Center serves: Chippewa, Kandiyohi, Lac Qui Parle, Meeker, Renville and Swift counties. The Mobile Crisis offers an alternative to the residential crisis center for those parents who would like their child to remain at home but need assistance in dealing with their child's current crisis situation. Calls come into the crisis center and are routed to the coordinator, who determines the need for the mobile unit to go out to the child's location. If so determined, two practitioners will go out to assess the situation. If there's the need

to admit the child, they will do that, but the hope is to have the mobile unit reduce the need for admissions. The crisis unit does not do physical holds or provide transportation. Parental consent is needed for them to come out to a crisis. Practitioners are the responding staff and are supervised by a licensed mental health counselor. Brochures are available from Woodland Centers.

5. PACT 4 2009 Budget Presentation

Today, the Chief Elected Officials Board met and ratified the budget for 2009. Typically, budget numbers are reviewed at the December Full Collaborative meeting. Today, Debb Sheehan presented information without numbers attached. Debb said that she and Jolene Borka, Finance and Benefits Coordinator at PACT 4, worked on many different scenarios, to “slice and dice different ways to come up with what makes sense”, knowing that there are not enough dollars to meet all the needs. Debb worked off the concept of not spending more than what we earn to form the basis of the budget. The 2009 PACT 4 budget is based on several cost-reducing measures while attempting to keep the integrity and mission of PACT 4 intact. The Board had a lot of discussion on what our basic infrastructure is or should be, and decided that the PACT 4 basic infrastructure equals essential program supports and staff for a central office to leverage our income through grant-related activities. The sustainability budget is based on the following factors:

? SHARE is in its final year, which reduces PACT 4 supports to 80% of past levels; this cut impacts evaluation, office support and supervision.

? The RJ/Circle Sentencing program would receive no direct funding from PACT 4 after June 30, 2009. This program is funded in part by a grant from the Department of Corrections. We have every expectation that they would continue to provide some funding for this program if there is another source to fill in the gap left by PACT 4. The Steering Committee is discussing the funding issue and will hopefully present a plan to Kandiyohi County to continue it at some level.

? The Social Marketing position will end at the conclusion of December. When needed, we will set up more of a contract arrangement for a particular project. There will need to be more discussion on how to continue to market PACT 4 and other services to our communities.

? With the completion of the RJ & SHARE grants and elimination of the social marketing position all supervised in one area – the budget is a reflection of the Evaluator/Supervisor moving to a flexible-time status from a 20-29 hours per week, based on the need to write for and implement grants that would require more time from an Evaluator. This change would begin July 1, 2009.

? Office rent is based on the actual agreement with Kandiyohi County with a reduction in the lease effective April 2009.

Thank you to Kandiyohi County for your support in this area.

? School-based social workers have been subsidized many years by PACT 4 either in part or in full. Beginning July 1, 2009 they will change from an 11-month position to a 10-month position, with 75% of salaries and benefits paid by the school district, and 25% paid by PACT 4. This will end the summer day camps that the PACT 4 social workers ran. Schools will also take on mileage, training, supplies and other program expenses.

? There has been a reduction in targeted-case-management income and/or the reduction of billable cases. This is creating a situation where the shared Case Management position is no longer paying for itself. This budget reflects the counties of Kandiyohi and Renville paying 75% of the un-reimbursed costs of this position beginning July 1, 2009.

? This budget is based on PACT 4 and staff equally sharing the 3% premium increase for health insurance through Blue Cross/Blue Shield (each taking on 1.5% of the cost); with staff receiving a COLA at 35 cents per hour for all staff, rather than the percentage increase that was done in the past.

Given the fact that our income sources are quite variable and often expect us to have reserves to cover several quarters, the Executive Board moved to keep six months of operating costs in reserve plus funds to cover payout for accrued and unused vacation/sick. This leaves us with some available reserves which equal approximately \$2.8 million. A number of alternatives were considered for these reserves including keeping them in reserve and using the income from this capital to fund designated programs. Ultimately, the Executive Board decided to use these reserves for both designated or carve-out programs and competitive grants—spread out over seven years. Carve-out programs include funding for the unfunded portion of HCBS-type programs at approximately \$30,000 per year and Universal Contacts in the four counties at approximately \$70,000 per year, but discussions with public health will need to be held to talk about the best use of those dollars.

This leaves \$300,000 for competitive grants for the four counties. While it was recognized that this is only 26% of the funding that was available in the last two years for competitive grants, it would use the reserves to serve kids and families in our four counties and allow some opportunity for long-term sustainability of the mission of PACT 4. The Executive Board requested the PACT 4 management team to propose a plan for distributing these funds, including how the funds would be targeted and how reviews would be conducted. PACT 4 members on our list serve will receive a brief “Survey Monkey”

survey to request input in this process. The timelines are already very short for this process, so we will ask participants in the survey and in the grant process to respond very quickly. By this time next month we hope to have some kind of plan formed, which would include the focus and process outlined for those who would apply for the grants.

Any Wilde, Meeker County Commissioner, spoke hearing from various groups that there is a very poor representation of the rural area on health and human services committees at the legislature. This area of the state is much less represented than any other part of the state – the Metro area, Rochester and Duluth area representatives dominate these committees. We want to encourage our legislatures and senators to apply for those committee seats. Apparently it's difficult to find people to fill these seats and they're important in our rural development. Call, write or email your representatives to do this. Encourage them to talk about rural reimbursement rates for M.A. – the way the state develops the formulas for reimbursement doesn't benefit our area, where there's a lot more "windshield time" involved in providing the services, and more costs are incurred in transportation.

6. Committee Reports

- a. Executive Board – approved bills, received an update on flexible funds and discretionary grant funds. Approved a fiscal host contract with Renville County. Received and approved the personnel committee's recommendations regarding insurance and salary increases. Discussed Board positions up for election at the next Collaborative meeting.
- b. Adolescent Services Committee – discussed putting resources for each of the counties on the PACT4 website. Learned that the mental health crisis cards have been distributed to Minnesota West and Ridgewater College campuses.
- c. Early Childhood Committee – learned that Prime West would not be granting large amounts of money this year, so other sources of funding for Incredible Years are being explored. Talked about how to make the transition from early childhood to kindergarten easiest for children and their parents. Still looking for funding for mental health books given out at early childhood screenings. Received updates on the two early childhood coalitions, one in Willmar, one in Litchfield, run by the Southwest Minnesota Foundation.
- d. Elementary/Middle School-Age Committee – working on the school connectedness conference with Dr. Blum, scheduled for August 18th, 2009 in Willmar. This conference will address what staff – school staff in particular – can do to promote school connectedness. The video project is still progressing with plans for school staff to be interviewed by kids.
- e. Mentors Committee – talked a lot about the mentor/mentee celebration in conjunction with National Mentor Month in January, being held at the YMCA on January 25th – hopefully this can be an annual event. Also worked on a Discretionary Grant application to help promote being a mentor, using various media outlets and materials.
- f. Wraparound Committee – a Wraparound handbook was brought to the meeting. A new observation worksheet that was created was shared with the committee. Discussed forming a youth panel for future Wraparound trainings.
- g. Parent Advisory Committee – decided to use fundraising dollars to provide scholarships for parents to attend children's mental health trainings. Heard a presentation from Woodlands about the Youth Mobile Crisis Unit.

7. Grant Reports

- a. Restorative Justice/Circle Sentencing – there are three Willmar Circles running (one of which is a bi-lingual circle), and one in New London. Hoping to get one started in Raymond for a youth that lives there but attends Circle in Willmar. Advisory Committee will be working on looking for future funding for the program. In coordination with the Guía program, Circle training will be offered the first week of December.
- b. SHARE – the budget received final approval from the federal project officer. There's enough money in it to continue carrying on most of the projects that have been funded for the past three years. Dollars that were formerly set aside for leadership training will be used for mental health case consultation and assessments in those schools not included in Woodlands' school-linked grant. Each school has submitted a plan to Janice Madden and has chosen their provider. \$10,000 will be provided to each county for Incredible Years. Each school will receive an extra \$1,000 towards preschool tuition. Evaluation and social marketing dollars were cut. Advisors and Liaisons met this morning and gave an update on what's going on in their schools. Their next meeting is at 9:00 on January 14th, 2009 at West Central Industries in Willmar.
- c. Chemical Health Coalitions – Renville/Yellow Medicine Counties – Renville County has been running local radio spots and newspaper ads and was featured on the Open Mike show on KWLM. A youth training that was facilitated by the Wilder Institute was attended by 38 youth from RCW. Yellow Medicine County has also been running a media campaign and is working with local law enforcement to conduct alcohol compliance checks. YME Schools will do a series of parent forums starting in January, which will cover new laws in youth driving, the impact of kids and adults who drink and drive, technology-disadvantaged parents who need to learn more about internet-related situations, such as multiple email accounts, My Space, Facebook, etc.

d. 21st Century Learning Community Center – all sites have begun programming except for BOLD. Buffalo Lake/Hector and BOLD hosted Exploradome in October. 21st Century staff will attend a training this month – “Managing Difficult Kids: Keep the Kids, Lose the Problems” in Willmar.

e. Guía – the *Creating Lasting Family Connections* training was held, and the implementation process will begin next month. The first Guía Steering Committee meeting will be held in November. Eleven referrals have been received, most of them coming from the schools.

8. Other

a. Next Meeting – December 10th in Willmar.

Minutes respectfully submitted by Shawna Steffen, PACT 4.