

Full Collaborative Meeting
Wednesday, May 9th, 2007; 12:00 pm to 2:00 pm
Kandiyohi Co. Health & Human Svcs. Bldg.; Willmar, MN

Present:

Maureen Mitchell, Parent RC	Amber Mitchell, Student RC
Debb Sheehan, PACT 4 Director	Laurie Bliss, Parent YMC
Brandon Stripling, elementary youth	Amy Wilde, Meeker Co. Commissioner
Becky Knudson, Heartland Child Care R&R	Ann Orren, Western Mental Health Project Mgr.
Kelly Sullivan, Student RC	Bob Fox, Renville Co. Commissioner
Danette Hendrickson, PACT 4 Social Marketing Coord.	Char Erickson, PACT 4 Wraparound Coordinator
June Kahlstorf, IMPACT Mentor Program	Ann Stehn, Kandiyohi Co. Public Health Director
Lynette Braun, Rice Hospital PET Program Coord.	Dawna Schmitz, Meeker Co. parent
Debi Brandt, Heartland CAA Comm. Relations Director	Cathy Nelson-Messer, Heartland Head Start
Carmen Clementson, Kandiyohi Co. Family Svcs. Supervisor	Cheryl Loge, Litchfield School Social Worker
Sherri Zieglmeier, EV/W IMPACT Prog. Coordinator	Cindy Louwagie, Countryside Public Health RN PHN
Kenny Turck, PACT 4 Restorative Justice Coord.	Arliss Stenger, Meeker Co. parent
Janice Madden, SHARE Project Director	Corinne Torkelson, Kandiyohi Co. Family Svcs. Supervisor
Tammie Knick, GFW School Social Worker	Chris Sullivan
Jean Younger, Renville County Public Health Nurse	Dawn Chase, Western Mental Health
Jill Bruns, Renville County Public Health Director	Dawn Freidel, Greater MN Family Svcs.
Jon Marchand, Greater MN Family Svcs Home-Based Svcs.	Donna Brau, KC Area Family YMCA Child Care Ctr. Director
Julie Slaughter, Renville Co. parent	Karyl Mooney, Renville County pParent
Virginia Sullivan, Parent RC	Rebecca Warpula, Dassel/Cokato School ECFE Programs
Rick Loseth, PACT 4 Clinical Supervisor	Joe Tews, Cedar Mt. School
Kim Hanson, Woodland Centers Unit Director	Judy Revier, Renville Co. Outreach Program Coord.
Pat Thomas, Meeker Co. Social Svcs. Supervisor	Kathy Willing, Renville Co. parent
Robert Tews, Cedar Mt. School Superintendent	Debbie Gerrety, PRIDE-4 Family Liaison, PACT 4
Diane Winter, Meeker Co. Public Health Director	Lacey Swart, Shelter House Youth Advocate
Jerry Brustuen, Renville Co. Human Svcs. Director	Loren Hacker, Canby School Superintendent
Lori Clasemann, RCW MentorWorks Too Coord.	Margaret Khali, YME School Social Worker
Rod DeBoer, Central MN Christian School Superintendent	Sarah Reznechek, RCW School Counselor
Wendell Veurink, Greater MN Family Svcs. Counselor	Mary Potter, Yellow Medicine Co. Family Svcs. Supervisor
Brian Skogen, Canby/PACT 4 School Social Worker	Melissa Peterson, Goodwill/Easter Seals Program Mgr.
Chery Johnson, KC Public Health Asst. Nursing Director	Michael Mohs, Willmar School Alternative Prog. Director
Nancy Van Hauen, Willmar Schools Nurse	Pam Kyllingstad, ACGC School Superintendent
Sharolyn Peterson, NL/S Schools ECFE	Shea Joyce, Greater MN Family Svcs.

1. Introductions

2. Approval of Minutes

Karyl Mooney offered a motion to approve the March minutes as presented; Julie Slaughter second. Motion carried.

3. Approval of Agenda

After adding LCTS Grants Update and Legislative Update to the Agenda, Wendy Walz offered a motion to approve the agenda as revised; Bryan Thiery second. Motion carried.

4. Celebrating Excellence

Awarded today with a Celebrating Excellence award was Corri Gross. Corri was nominated by her mentee, who wrote, "Corri has always been a part of my life. She's helped me through tough times, when I was struggling with school, my living situation, and depression. She stuck by my side even when she was dealing with some of her own life situations. She never gave up on me..." Corri was thanked for her service to families and dedication to the values of Wraparound.

5. LCTS Grants Update

Available at the meeting was the list of grants funded for the 2007/2009 cycle. They are as follows:

KANDIYOHI COUNTY	FUNDING	PROJECT TITLE	
Heartland Comm Action Agency	\$35,267.00	Kids in Development (KID)	Out of School Time Grant
NL/S School Dst	\$39,962.24	Committed to Excellence	Out of School Time Grant
NL/S School Dst	\$39,463.56	After 3 and Me	Out of School Time Grant
KC Public Health	\$120,000.00	Family Home Visiting	
Woodland Centers	\$40,000.00	New Connections Youth Day Trtm	
Woodland Centers	\$60,000.00	Non-County Home Based Svcs	
ACGC School Dst	\$10,000.00	Cash for Kids	
Goodwill/Easter Seals	\$10,000.00	GOALS Program	
Harmony (Shelter House)	\$70,000.00	Parenting Time Svcs	
Heartland Comm Action Agency	\$40,000.00	Circles of Support-KC	

KC Area Family YMCA	\$66,028.00	YMCA Mentor Program	
Rice Memorial Hospital	\$44,910.00	Pregnancy Ed for Teens (PET)	
Shelter House, Inc	\$90,000.00	Project Impact-Youth Advocacy	
Willmar Comm Ed & Rec	\$38,114.00	Family Literacy	
Willmar School Dst	\$41,146.00	Healthy Learners Program	
Willmar School Dst	\$44,520.28	Child Guide Program	Partial funding
	<i>\$789,411.08</i>		
MEEKER COUNTY			
EV/W School Dst	\$24,137.00	After School Programs	Out of School Time Grant
Litchfield School Dst	\$28,000.00	Middle School Summer School	Out of School Time Grant
Litchfield School Dst	\$28,463.00	Jump Start Summer School	Out of School Time Grant
MC Public Health	\$120,000.00	MC Healthy Families	
ACGC School Dst	\$10,000.00	Cash for Kids	
Dassel-Cokato School Dst	\$14,791.00	JUMPSTART	
Dassel-Cokato School Dst	\$10,729.00	Preschool Tuition & Support	
EV/W School Dst	\$96,219.00	IMPACT	Partial funding
Heartland Comm Action Agency	\$40,000.00	Circles of Support-MC	
Litchfield School Dst	\$91,978.00	Truancy Prevention Program	
Litchfield School Dst	\$7,000.00	Scholarships for Preschoolers	
	<i>\$471,317.00</i>		
RENVILLE COUNTY			
GFW School Dst	\$28,664.00	STAARS	Out of School Time Grant
RC Public Health	\$97,900.00	RC Home Visiting	
RCW School Dst	\$119,100.00	MentorWorks Too-Kinship	
RCW School Dst	\$41,318.00	Opening the Gates	Partial funding
RC Public Health	\$41,480.00	RC School Attendance	
	<i>\$328,462.00</i>		
YELLOW MEDICINE COUNTY			
YME School Dst	\$31,624.00	5-8 After School Program	Out of School Time Grant
Western Mental Health	\$61,149.00	Canby School-Based MH Prog	
YMC Family Svcs	\$36,000.00	Intensive In-Home	
ECHO Charter School	\$12,000.00	ECHO School Health	
YME School Dst	\$95,960.00	Hispanic Family Liaison Prog	
	<i>\$239,501.00</i>		
Greater MN Family Svcs	\$96,000.00	Intensive Home Based Services - KC	
Greater MN Family Svcs	\$96,000.00	Intensive Home Based Services - MC	
Greater MN Family Svcs	\$96,000.00	Intensive Home Based Services - RC	
YMC Family Svcs	\$96,000.00	Intensive Home Based Services - YMC	
KC Public Health	\$72,000.00	Prenatal & Postpartum Universal Contacts	
MC Public Health	\$38,400.00	Prenatal & Postpartum Universal Contacts	
RC Public Health	\$30,400.00	Prenatal & Postpartum Universal Contacts	
Countryside Public Health	\$19,200.00	Prenatal & Postpartum Universal Contacts	
	<i>\$544,000.00</i>		
Total Dollars Awarded for 2007-2009	\$2,372,691.08		

There were difficult decisions made in each county. The reviewers had to make some tough cuts. We will be sending an evaluation of the grant process to the reviewers, along with an honorarium.

There will be a mandatory meeting for all of the grantee representatives on May 17th at 9:30.

6. Early Childhood Preschool Screening Process

Members of the Early Childhood Committee presented on what processes happen at early childhood screening to help identify needs of children.

Cathy Nelson-Messer from Heartland Head Start spoke about the screening process mandated by the State. Through the State of Minnesota, there has been an intentional effort to build collaboration in the process of early childhood screening. The State also wanted to be sure that schools and agencies are using similar tools so the results can be easily interpreted. They looked at validity studies of the tools that had been used for screening, and decided the ASQ-SE (Ages & Stages Questionnaire – Social/Emotional) was the tool that should be used. Areas covered at screening include: hearing and vision, developmental

screening, health & dental, and immunizations records. Once the child has gone through the screening process, a referral and follow-up may be made. This next step includes the school district in the assessment and follow-up phase.

Sharolyn Peterson from New London-Spicer school spoke about the ASQ-SE tool used in the screening process to help identify mental health needs. She explained that this tool is a parent reporting form. It asks questions about the behavior of the child. The tool is developed according to the age of the child. At the end is an essay portion that asks if there are any concerns regarding the child and asks for identified strengths. The tool is scored by a person at the screening. If the child falls at or below a cutoff point, it moves through the referral process to a social worker or another identified mental health professional. An information sheet is also sent home with the families who go through the screening which gives them social/emotional developmental information.

Chery Johnson from Kandiyohi County Public Health spoke about their role in the screening processes and the work that public health does with families. Chery stated that beginning at birth, *Universal Contact* visits are made that allows public health nurses to visit families with newborns. These visits also give them an opportunity to do depression screening on the mother to help identify any possible impact on the infant. Statistics show that 1 in 4 mothers deal with postpartum depression. The screening tool that the nurses use for the mothers is called the Edinburgh Screening Tool. Another screening that public health is involved in is hearing tests for babies. Statistics show that 3 in 1000 infants have some sort of hearing deficit. Chery stated that the “public health part in screenings is to be sure that families have the screening done and complete the follow up that needs to happen.” Another important piece right after birth is the *Follow-Along Program*, which is an early intervention program to help identify kids that need services. The same company that produces the ASQ-SE also produces the evaluation documents for the *Follow-Along Program*. According to Chery, “sometimes the contact made is just a phone call, or it might be something the family is getting worried about and the public health nurse can go out and do a home visit to address the concerns.” Another screening public health is involved in is the *CTC Program*, which stands for *Child/Teen Checkup*. Families that meet the income qualifications can qualify for the *CTC Program*. The program mainly deals with well-child care and checkups. One more area that public health is involved in is lead screening. Public Health doesn’t do the actual testing, Chery said, “but we can go out and try to find resources to deal with it and find out the cause of it.”

Maria Balbo from the Little Crow Special Ed Cooperative spoke about the Coop and their involvement in follow-up referrals from early childhood screenings. The Coop is currently comprised of nine school districts, which are: ACGC, BBE, BOLD, EV/W, KMS, MACCRA, NL/S, Prinsburg, and Willmar. In 2007/08, the following schools will join the Coop: BL/H, Glencoe-Silver Lake, McCloud West, and Lester Prairie. When a child comes through the referral process to Little Crow, staff try to sort out issues that may have impacted the child’s original screening, such as having a bad day when they were screened or not having had early childhood experiences that would impact their passing the screening. The child could then be scheduled to have the screener re-administered at a future date and time. If, from there, a child is referred to the Child Study Process, an interagency permission form is signed and the Child Study Team reviews the screening information. Child Study teams at Little Crow are comprised of the following: an ECSE/ECS Coordinator, ECSE teachers/screeners, the School Readiness Coordinator/Screeners, a speech therapist, a nurse, a school psychologist, a social worker, and an occupational therapist. The team reviews the screening information and may decide to re-screen or go on to evaluate all areas of suspected disability. “When the team reviews the records and information, they can make a pretty good recommendation from that point,” Maria said. The child may then qualify for special education services. If so, an IEP is developed, and parent permission forms are signed. An area considered when looking at a child going through an evaluation is the health history information and any red flags. Maria said that “one of the first things we want to rule out is any audio-logical issues.” She said that the issues or concerns may be cultural-related. Studies show that if a child is learning two languages he/she can be delayed in one of those languages. Behaviors are examined – “what is the child acting like in the hall, in the room – are they out of their chair a lot? Is the behavior consistent across settings? That makes a difference in the evaluation.” When looking at an evaluation plan, the child’s disability area(s) are examined. All those areas are addressed, but developmental delay is the area, Maria stated, where most issues are caught. The social worker on the team follows up on the ASQ-SE’s in Willmar’s case. The school psychologist on the team follows up on the social/emotional issues.

Handouts were distributed which explained the referral process for Little Crow, Minnesota’s early childhood screening program and processes, and point contacts for each county’s screening and intervention staff.

7. Legislative Update – Jerry Brustuen

Jerry gave an update on the health and human services omnibus bill. He learned a short time ago that the Governor vetoed the entire bill. Unless there are enough votes to override the veto, the bill will go back to conference committee. Jerry gave an overview of some of the provisions in the bill, but it may look entirely different once revised.

8. Committee Reports

a. Early Childhood – talked about how to move forward on projects as money is dwindling and discretionary grant guidelines have changed. The committee’s focus this year has been on training, so discussion was held on the Bridges Out of Poverty training to be held on August 15; and the Geared for Growth training that will be held on May 31st. Wendy Walz stated that there are 25 spots available yet. Those interested should get registration information from Wendy. Committee’s next

meeting is at 10:00 before the collaborative meeting in Litchfield.

- b. Community Education/Training & Technical Assistance Committee – did not meet today in lieu of the video training. A current project is the 6th Annual Brain Conference to be held on November 15th. The committee will meet next month at 10:30 in Litchfield.
- c. Mentors Committee – talked mainly about the public/community misconceptions on what a mentor is, what coordinators do and why they're needed. Lori Clasemann stated that a lot of a coordinator's time is spent on recruiting and supporting mentors, and without this support, most mentors would give up and decide not to mentor. The committee will meet next month at 10:30 in Litchfield.
- d. School Age Committee – no report from this committee as all members had left the collaborative meeting early.
- e. Wraparound Committee – shared recent success stories; discussed new surveys developed and evaluation tools for the wraparound process. Char Erickson gave training updates. She is composing a new panel for refresher trainings, and would like to start including wraparound team members. Char also gave an update on the Help Squad initiative, and there was a consensus that this initiative should be moved more into the Bridge Builders focus group rather than through the Wraparound Committee. The next meeting is at 10:30 before the collaborative meeting in Litchfield.
- f. Parent Advisory Committee – did not yet meet this month; will meet next Monday.
- g. Restorative Justice/Circle Sentencing – Canby has two new referrals and two graduations scheduled for this month. Kandiyohi County also has two new referrals. With Yellow Medicine County moving forward with hiring its own coordinator, PACT 4 is focusing its efforts on starting up Restorative Justice and Circles in Meeker County. Another circle training for new volunteers is scheduled for June 22-24 in Willmar.
- h. SHARE Coordinating Council – met on April 18th and discussed setting up meetings with the National Technical Assistants that are coming out June 12th and 13th. Approved funding for GFW to implement the Olweus bullying program and also approved additional training by Alana Friedman. She will be coming to do Olweus refresher trainings and will spend one day in each county. The council had a discussion on the *Psychology of a Shooter* training. From all reports, it was a fantastic training. Out of that discussion information on the SMART (Student Media Awareness and Reduction of Television) program was given. This training will be in May and two SHARE advisors will be attending. Materials from the training can be brought back and copied for others. The council's next meeting is on June 12th at 10:00 am.
- i. SHARE Advisors/Liaisons – did a lot of program sharing. One of the highly-spoken of programs is one called FRED, which stands for *Fathers Reading Every Day*. This program has been very successful. School districts that haven't started this program are now looking at implementing it. Discussed the Strengthening the Families program – Willmar may decide to have this training brought to the school. Set a retreat date of August 1st, and the group will have a longer-than-normal meeting. The next meeting is on June 13th at 9:00am in Willmar.
- j. Chemical Health Coalitions-Renville/Yellow Medicine Counties – both coordinators are at a training in St. Paul today. Coalitions in each county are working on a strategic plan for next year. The survey results from the MN Institute of Public Health conducted are being reviewed, to help pull together information to address issues in each county.
- j. Executive Board – had a day-long retreat in May to look at broad vision statements, far-reaching issues, and budgets for the upcoming years. Chief Elected Officials members were also present at the retreat, and it started out by looking at what PACT 4 does well and what could be done better. Then time was spent talking about committees and forming a plan to look at the best ways to optimize PACT 4's working committees – how to best empower committee members and draw on the many strengths that they bring to the committees. LCTS income for the past years was reviewed and is as follows:
 - 1997 - \$ 943,050.00
 - 1998 - \$1,299,303.00
 - 1999 - \$1,660,305.00
 - 2000 - \$1,965,156.00
 - 2001 - \$1,874,728.00
 - 2002 - \$1,353,057.00
 - 2003 - \$2,360,692.00
 - 2004 - \$4,278,245.00
 - 2005 - \$2,811,075.00
 - 2006 - \$ 819,835.00

2007 is expected to be in the neighborhood of \$600,000 in LCTS income. We will begin using our fund balance more, but will keep a designated reserve of \$510,547 for a possible LCTS payback. How to keep moving forward in the future was

discussed, but Board members came away from the retreat feeling hopeful. PACT 4 will continue to look for funds and grants and new possibilities. Jill Bruns summed up the review by stating that “we certainly hope that we don’t lose our mission and that the majority of funds continue to go to kids and families, number one.”

9. Other

- a. Next Meeting – the next collaborative meeting will be held on Wednesday, June 13th at the Farmer’s Daughter restaurant in Litchfield.

Minutes respectfully submitted by Shawna Steffen, PACT 4.