

Full Collaborative Meeting
Wednesday, September 13th, 2006; 12:00 pm to 2:00 pm
Kandiyohi County Health & Human Services Building; Willmar, MN

Present: Kim Hanson, Woodland Centers
Megan Davis, Shelter House Youth Advocate
Anna Tepfer, Christian Comm. Outreach Ctr. Director
Maureen Mitchell, Parent RC
Bryan Thiery, KC YMCA Mentoring Program Director
Laurie Bliss, Parent YMC
Kelly Sullivan, Student RC
June Kahlstorf, Mentoring Makes an IMPACT
Donna Brau, Kandiyohi Co. YMCA Child Care Ctr.
Char Erickson, PACT 4 Wraparound Coord.
Dick Larson, Kandiyohi Co. Commissioner
Eric Day, Litchfield School Truancy Coord.
Chris Sullivan, Student RC
Karena Rau, Woodland Centers PRIDE-4 Coach
Dwight Barrick, Parent MC
Elaine Bolland, Harmony Visitation Ctr. Coordinator
Rod DeBoer, CMCS Prinsburg Superintendent
Jean Younger, Renville Co. Public Health Nurse
Mark Sannerud, Project Turnabout
Diane Winter, Meeker Co. Public Health Director
Lynn Kuehn, ECHO Charter School
Tammie Knick, GFW School Social Worker
Jill Bruns, RC Public Health Director
Peg Peterson, NL/S Youth Svcs. Coord.
Deb Kleven, Willmar Child Guide
Nicole Knight, Kilowatt Comm. Ctr. Director
Lynette Braun, Rice Hospital PET Program Coord.
Ann Stehn, Kandiyohi County Public Health Director
Karen Trost, Prairie 5 CAC Head Start Supervisor
Jon Marchand, Greater MN Family Svcs. KC HCBS
Debb Sheehan, PACT 4 Interim Director
Becky Sarstrand, PACT 4/Willmar School Social Worker
Damian Woelfel, Western Mental Health PRIDE-4 Coach
Becky Romosz, KC parent/Chair Executive Board
Tammy Thompson, Meeker County Probation Director
Robert Tews, Cedar Mt. School Superintendent
Sarah Reznechek, RCW School Counselor
Ed Downey, PACT 4 Families Evaluator
Tim Johnson, Lutheran Social Svcs. Director
Sarah Wennerberg, PACT 4 Evaluation Specialist
Loren Hacker, Canby School Superintendent
Margaret Khali, YME School Social Worker
Rebecca Warpula, Dassel-Cokato School ECFE
Janice Madden, Project SHARE Director-NL/S
Kathy Potter, Cedar Mt. SHARE Liaison
Sherri Zieglmeier, EV/W IMPACT Prog. Coordinator
Nancy Van Hauen, Willmar School Nurse
Tom Burton, Youth for Christ
Virginia Sullivan, Parent RC
Janae Langhoff, PACT 4 Grant/Program Supervisor
Amy Haugen, Woodlands PRIDE-4 Coach
Amber Mitchell, Student RC
Karyl Mooney, Parent RC
Scott Mooney, Parent RC
Jerry Brustuen, RC Human Svcs. Director
Kenny Turck, PACT 4 Restorative Justice Coord.
Rick Loseth, PACT 4 Clinical Supervisor
Lori Clasemann, RCW MentorWorks Too Coord.
Julie Slaughter, Parent RC
Donna Henning, Heartland Head Start Comm. Partnership Spec.
Debi Brandt, Heartland Comm. Action Agency Coord.
Lee Heinecke, Prairie 5 Headstart
Ron Kutzke, Meeker Co. Commissioner
Debbie Gerrety, PRIDE-4 Family Liaison, PACT 4
Cheryl Loge, Litchfield School Social Worker
Dawna Schmitz, Parent MC
Cindy Louwagie, Countryside Public Health RN PHN
Shae Joyce, Greater MN Family Svcs.
Pam Kyllingstad, ACGC School Superintendent
Melissa Peterson, Goodwill Program Svcs. Mgr.
Ann Orren, Western Mental Health Program Mgr.
Christine Hilbert, Willmar Schools Child Guide
Wendell Veurink, Greater MN Family Svcs. Counselor
Aggie Meium, Willmar School Dst. Child Guide
Wendy Walz, Litchfield School Dst. EC Programs
Bob Fox, Renville County Commissioner
Jane Remiger, Yellow Medicine County Commissioner
Mary Entinger, Meeker County Parent
Sharleen Ficker, Meeker County Parent
Matt Zemler, Woodlands PRIDE-4 Coach
Tonya Hastings, Meeker Co. Social Svcs. Social Worker
Heidi Peterson, Meeker Co. Social Svcs. Social Worker
Jackie Gustafson, Greater Mn Family Svcs. MC HCBS
Susan Arvidson, Upper Sioux Community CD Counselor
Dawn Freidel, Greater MN Family Svcs.
George Dubie, Greater MN Family Svcs. Director
Lori Jensen Hagert, PACT 4/BL-H School Counselor
Jen Hovland, Kandiyohi Co. Comm. Corrections
Cathy Nelson-Messer, Heartland Head Start Special Needs
Becky Knudson, Heartland Child Care Resource & Referral
Michelle Fostervold, Willmar School Child Guide
Corinne Torkelson, Kandiyohi Co. Family Svcs. Supervisor
Carmen Clementson, Kandiyohi Co. Family Svcs. Supervisor
Heidi Burton, Willmar School Child Guide
Rick Swenson, NL/S School Principal
Michelle Bethke, Litchfield School Spec. Ed Coordinator

1. Introductions

2. Approval of Minutes

Pam Kyllingstad offered a motion to approve the July minutes as presented; second offered by Carmen Clementson. Motion carried.

3. Approval of Agenda

Wendy Walz offered a motion to approve the agenda as written; second offered by Julie Slaughter. Motion carried.

4. Celebrating Excellence Award

Lori Clasemann, MentorWorks Too, and Amy Haugen, PRIDE-4 Coordinator were both honored with Celebrating Excellence Awards today. These awards are given to a person or agency that has shown excellence in carrying out the philosophies of the Wraparound process, which are: Family-driven, strength-based, collaborative, community-based, culturally competent, individualized, team-based, utilizing natural supports, persistent, and outcome-based.

5. Pohlad Camp Review

PACT 4 Families was again the recipient of a grant from the Carl and Eloise Pohlad Family Foundation for scholarships to help kids attend camps. This is the 6th year that PACT 4 has received this grant. The Pohlad Family Foundation has directed that the majority of the funds to go kids who have never been to camp before and that they attend an overnight camp accredited by the American Camping Association. Kids are referred for a scholarship by school staff, community professionals, and parents. In the summer of 2006, 21 kids attended a week-long summer camp courtesy of this grant. They ranged in age from 9 to 15, with 10 boys and 11 girls attending eight different camps. A feedback form is sent to the kids and families who attended camp and to the school and community staff who refer kids for a scholarship. Here are a few comments from kids and families:

- ◀ “Thank you for sponsoring me to go to horse camp, I had a great time there. For my county fair, I wrote a report on it and received a Champion. Thanks!”
- ◀ “Being away from my brother”
- ◀ “She gained confidence, was very happy, hadn’t seen such joy in a while”

From referring staff:

- ◀ Saw “increased self-confidence, pride and positive experiences to share with their peers and others”
- ◀ “New haircut, lost weight (a positive), talked about being more physically active, new hobbies”
- ◀ “This year and in the past, students who have attended camp are all proud of themselves and talk about it all school year”

Also, for the last several summers, PACT 4 school-based staff have offered a variety of summer day camp and summer field trip experiences to targeted kids they have worked with throughout the school year. This summer saw a total of 15 weeks of day camps, field trips, and special day-long experiences. These camps took place in all four counties and in ten school districts.

6. SHARE Survey Results

SHARE student survey results were shared and distributed. Also shown were comparisons to the 2005 Needs Survey PACT 4 conducted as part of the efforts in securing the Safe Schools Health Students grant. The information shared today was a compilation of 13 public schools districts and one private school. Individual school results have been distributed to each of the schools.

7. LCTS

a. Updates

LCTS Updates included a reimbursement overview for 2005 and 2006. Our LCTS income for 2005 was \$2,811,075 (down about half from 2004). Our LCTS income for the first two quarters of 2006 is \$496,784. If we stay at this pace for the last two quarters of 2006, we will see a total income of \$993,568 for the entire year. According to the legislative position statement from the MN Association of County Social Service Administrators (MACSSA), “Minnesota will continue to experience a 76% reduction in earnings for SFY 2007 and in upcoming years.” Fortunately, our reduction will not quite reach this level. Based on the above figures our reduction for 2006 is projected at 65%. What can we do? Keep our reporting of children “at imminent risk of out-of-home placement” or “currently in placement” counted and appropriately recorded. When we have random moments, participants need to continue to carefully consider the appropriate code choice. We also need to pull together as a collaborative and keep our shared goals and values in line. We need to focus on meeting the needs of children and families in our four-county area.

b. 2007/2009 – Grant Materials Rollout

LCTS 2007/2009 Grant Materials Rollout and guidelines were shared. The two categories are general LCTS grants, and after school/out-of-school-time grants. Funds are allocated for each category by county on a per-capita basis. Both grant categories will begin July 1, 2007. Grants are limited to \$60,000 per year for general LCTS, and \$20,000 per year for out-of-school-time grants. Both categories will use the same application materials and review process. Organizations can submit more than one proposal, and can submit in both categories, but an organization cannot submit a single grant in BOTH categories. Grants need to be considered Type I or Type II grants – Type III grants will not be funded this cycle. Proposals are limited to the listed Federal LCTS guidelines. Because the application process is NOT similar to years past, materials need to be read thoroughly and carefully. Grants will be reviewed first at the PACT 4 office, and one re-write will be allowed – if necessary. If approved, they will be forwarded on to county review groups. There will be two informational grant-writing workshops in October. One on October 5th at the Renville County Office Building, and one on October 10th at the Willmar Public Library. Call Shawna at the PACT 4 office to register. Grant materials will be available on the PACT 4 website on Monday, September 18th.

8. Committee Reports

a. Early Childhood

Discussed adult learners training, the “Lift the Lip” campaign, Renville County will be starting a fluoride varnish, which isn’t as expensive as a fluoride treatment and received updates in terms of what’s been going on in our counties.

b. Community Education/Training & Technical Assistance Committee

Discussed: Internet Safety training in December with Denise Kerkhoff, Culture Competency training for spring with Joseph Diaz, Adult training for Incredible Years with Connie Spartz this fall, Greater MN Family Services' 10th annual fall training, and PACT 4's 5th Annual Brain Conference.

c. Mentors Committee

Discussion was held on the Annual Mentoring Conference. A PACT 4 discretionary grant will be written to attend the Mentor Conference.

Discussion was held on different evaluation tools available. The possibility of using the CAFAS Child & Adolescent Functional Assessment Scale for new youth coming into the program was discussed.

Talked about the 2007-2009 LCTS Grant Process, and Bryan Thiery shared information about the upcoming September 23 trail run at Sibley State Park. Proceed will go toward mentoring.

d. School Age Committee

Discussed the form for children's mental health referrals for case management. This is for referrals of kids that don't have insurance and that the SHARE grant will help pay the fees. Janice Madden took this form to the four-county social service supervisors for their input as well. Committee learned that the MN SACA (School Age Care Alliance) has a lot of certified trainers that speak on a variety of topics - will explore this further. Two new co-chairs were chosen. They are Eric Day (Litchfield School) and Trisha Sheehan (MN Extension).

e. Wraparound Committee

Update on Neutral Facilitator Pilot Project - discussed new proposal, which was approved by the Executive Board on a 6-month trial basis. Had a 101/Refresher on September 8th.

f. Evaluation Committee

July's meeting was cancelled - next meeting is on September 25th at 10:00 a.m.

g. Parent Advisory Committee

Purpose of PAC – Debbie handed out qualifications and responsibilities. Janae reviewed the mission statement of PACT 4. There was discussion on this committee developing a mission statement. It was decided to have one, and it is: "To be the voice of all parents/caregivers in the four county area (Kandiyohi, Meeker, Renville and Yellow Medicine) and to share that voice with PACT 4 partners.

Federation of Families Conference/St. Louis – Nov 30th through Dec 2 – Becky reported that we can do fundraising for this event. Discretionary Grants are not an option. PRIDE-4 dollars can help send two parents who are involved with PRIDE-4 and two staff members.

Children's Mental Health Subcommittee - PRIDE-4 representatives will be invited to the Children's Mental Health Subcommittee meeting in October. Becky is considering talking to legislators regarding some of the disparities for parents. Parents are under a huge financial burden and we need to change this at a State level. Becky is open to any input to take to them.

PACER Training – October 10th in Willmar 6:30 to 9:30 pm. Topic is: IDEA 2004 and Positive Behavioral Interventions. Registrations need to be sent to PACER, call them at 800-537-2237.

Parent Retreat – possible dates include: March 30 & 31; April 20 & 21; April 27 & 28; and May 4 & 5. It was asked that members think about workshops and/or themes that parents would enjoy attending.

Parent Support Group - the Woodland's family liaisons have developed "Family for Families", a support group that will begin after the first of the year. Liaisons present asked for input on speakers, topics, etc. They also asked about rotating meeting sites, and daycare issues. How do we target parents and get them to the meetings? Distributing fliers at various locations was suggested, and speaker suggestions were also given.

h. Restorative Justice/Circle Sentencing

Yellow Medicine County is graduating a youth; had to refer one youth back to the Kandiyohi County courts because circle wasn't a good fit, all circles are continuing to meet.

i. Meth Advisory Committee

Debb Sheehan and Janae Langhoff had a meeting with Maria Weber, who is the coordinator for the Center of Excellence for Methamphetamine. This is the project sponsored by legislation from Senator Johnson and Representative Juhnke. There have been numerous newspaper articles and editorials centered around how those funds have been used so far – it was interesting that they hadn't contacted anyone on this committee or PACT 4 yet. Senator Johnson came to the August meeting and heard about past activities, goals, and what's going on now. He assured us he'd focus on how the Center for Excellence can be effective in this area and how they and this committee can work together.

j. SHARE Coordinating Council

Met in August and talked about the Olweus trainings that have occurred. Looked at the Year 2 budget and hope to approve it at their meeting today following the Full Collaborative meeting. Janice Madden received verification from the federal government that we will receive funding for years two and three.

k. Executive Board

Reviewed the chemical health grants, and the tie-up of other grants that have ended and about to end. PACT 4 will be moving into a no-cost extension of PRIDE-4. Much of the meeting time was spent reviewing and approving the LCTS process and guidelines. The Board also discussed the revision of the policies on gift cards, stipends, and flex funds, and approved the hiring of a neutral facilitator on a part-time 6-month trial basis.

9. **Other**

a. Brain Conference

The 5th annual conference will be held on November 14th from 3:00-8:00 pm at the Willmar Senior High school. Brochures were available today to bring back to co-workers and for distribution, and are also available on the PACT 4 website. Michael Sims will be the keynote speaker this year, and a number of interesting breakout sessions will again be offered. The cost for PACT 4 partner staff and parent who live in our 4 counties is \$20.00.

b. MN School Social Workers

Tammie Knick spoke about the MN School Social Work Association's annual fall conference, held in Chaska this year. The topic is: Creative and Successful School Interventions and Outcomes. The conference is Thursday, Oct. 12th. Tammie will leave a bunch of brochures at PACT 4 if anyone is interested.

c. Greater MN Family Services' 10th Annual Training

George Dubie spoke on their training event, titled "PersonBrain", presented by Dr. Paul Baker. Thanks to a grant from PACT 4, anyone who lives or works in the PACT 4 counties can come for ½ price (\$30). This training is geared for everyone – parents and professionals. Dr. Baker is from Atlanta, Georgia, and is a very dynamic and passionate speaker.

d. Next Meeting

Next Full Collaborative meeting is on October 11th at the Kilowatt Community Center in Granite Falls.

Minutes respectfully submitted by Shawna Steffen, PACT 4.