

Full Collaborative Meeting
Wednesday, December 13th, 2006; 12:00 pm to 2:00 pm
Kandiyohi County Health & Human Services Building; Willmar, MN

Present:

Virginia Sullivan, Parent RC	Julie Meyer, EV/W School Dst
Megan Davis, Shelter House Youth Advocate	Cheryl Loge, Litchfield School Social Worker
Anna Tepfer, Christian Comm. Outreach Ctr. Director	Maureen Mitchell, Parent RC
Amber Mitchell, Student RC	Debb Sheehan, PACT 4 Interim Director
Sarah Wennerberg, PACT 4 Evaluation Specialist	Laurie Bliss, Parent YMC
Wendell Veurink, Greater MN Family Svcs. Counselor	Nancy Van Hauen, Willmar School Nurse
Kelly Sullivan, Student RC	Peg Heglund, Yellow Medicine Co. Family Svcs. Director
Deb West, Kandiyohi Co. Corrections Director	Kathy Willing, Renville Co. Parent
Danette Hendrickson, PACT 4 Social Marketing Coord.	Karena Rau, Woodlands PRIDE-4 Coach
Lori Clasemann, RCW MentorWorks Too Coord.	Melissa Peterson, Goodwill/Easter Seals Program Mgr.
Dick Larson, Kandiyohi Co. Commissioner	Jerry Brustuen, Renville Co. Human Svcs. Director
Donna Henning, Heartland Head Start Comm. Partnership Spec.	Chris Sullivan, PRIDE-4 Youth
Lynn Kuehn, ECHO Charter School	Debbie Gerrety, PRIDE-4 Family Liaison, PACT 4
Cindy Louwagie, Countryside Public Health RN PHN	Diane Winter, Meeker Co. Public Health Director
Shae Joyce, Greater MN Family Svcs. YMC HCBS	Janae Langhoff, PACT 4 Supervisor
Renee Brandt, PACT 4 YMC Chemical Health Coord.	June Kahlstorf, IMPACT Mentor Program
Lynette Braun, Rice Hospital PET Program Coord.	Bob Fox, Renville County Commissioner
Jane Remiger, Yellow Medicine County Commissioner	Bryan Thiery, Kandiyohi Co. YMCA Mentor Prog. Director
Jon Marchand, Greater MN Family Svcs. KC HCBS	Mary Potter, Yellow Medicine Co. Family Svcs. Supervisor
Deb Brandt, Heartland CAA Comm. Relations Director	Pat Thomas, Meeker Co. Social Svcs. Supervisor
Karen Coblenz, Dassel-Cokato School Principal	Gracie Nieto, Woodland Centers Family Liaison
Becky Romosz, KC parent/Chair Executive Board	Brian Skogen, Canby/PACT 4 School Social Worker
George Dubie, Greater MN Family Svcs. Director	Carmen Clementson, Kandiyohi Co. Family Svcs. Supervisor
Sherri Zieglmeier, EV/W IMPACT Prog. Coordinator	Alicia Spencer, PACT RC Chemical Health Coord.
Rick Swenson, NL/S School Principal	Judy Revier, Renville Co. Outreach
Matt Zemler, Woodlands PRIDE-4 Coach	Ann Orren, Western Mental Health Program Mgr.
Kim Hanson, Woodlands Supervisor	Nancy Hood, Woodlands Youth Svcs. Unit Director
Kenny Turck, PACT 4 Restorative Justice Coord.	Wendy Walz, Litchfield Early Childhood Program Coord.
Chery Johnson, KC Public Health Asst. Nursing Director	Polly Peters, Woodland Centers Family Liaison
Donna Brau, KC Area Family YMCA Childcare Director	Karen Trost, Prairie 5 Head Start Area Supervisor
Lee Heinecke, Prairie 5 Head Start Social Worker	Dawn Freidel, Greater MN Family Svcs.
Sherry Kenney, Renville County parent	Jackie Gustafson, Greater MN Family Svcs. HCBS
Becky Sarsland, Willmar/PACT 4 School Social Worker	Rod DeBoer, Central MN Christian School Superintendent
Tammie Knick, GFW School Social Worker	Deb Kleven, Willmar School Child Guide/SHARE Liaison
Patti Machart, Cedar Mt. School Principal	Pam Kyllingstad, ACGC School Superintendent
Michelle Tejada, Harmony Visitation Ctr.	Clark Gustafson, Meeker Co. Social Svcs. Director
Heidi Peterson, Meeker Co. Social Svcs. Social Worker	Amy Wilde, Meeker Co. Commissioner
Jay Kieft, Heartland Comm. Action Agency Director	Margaret Khali, MVCC School Social Worker
Dean Shuck, Kandiyohi Co. Commissioner	Corinne Torkelson, Kandiyohi Co. Family Svcs. Supervisor
Julie Slaughter, Renville Co. parent	Mark Sannerud, Project Turnabout
Marcy Heemeyer, Project Turnabout ATOD Prevn. Coord.	Lana Schreiner, GFW School

1. Introductions

2. Approval of Minutes

Wendy Walz offered a motion to approve the November minutes as presented; Julie Slaughter second. Motion carried.

3. Approval of Agenda

Carmen Clementson offered a motion to approve the agenda as written; Laurie Bliss second. Motion carried.

4. Executive Board Elections

Mary Potter, who decided not to run again for her position on the Board, was presented with a Plaque of Appreciation for all her years of service to PACT 4.

Three positions were up for re-election: Social Services, Parent, and Member-at-Large. Jerry Brustuen previously held the social services position and runs unopposed for the same position. Becky Romosz previously held the parent position and is running again. Julie Slaughter was nominated from the floor for this position. Three people are running for the Member-at-Large position previously held by Mary Potter. Those are: Deb Brandt from Heartland Community Action Agency, Mark Sannerud from Project Turnabout and Pat Thomas from Meeker County Social Services.

Members present voted with the following results: Jerry Brustuen re-elected as Social Services representative, Becky Romosz re-elected as Parent representative, and Deb Brandt elected as Member-at-Large representative.

5. Woodland Centers Family Liaison Program Update

As of today, Woodlands has received 47 referrals for families since March of 2006, 16 in the last two months. The role of the Liaisons is to empower families to effectively advocate for themselves and their children and to educate families about resources in the community in which they live. Three Liaisons serve the four counties, and one of them speaks Spanish. The Liaison program is funded through a contract with PACT 4. When a case is opened with a family, the Liaisons work with them to develop specific goals and address them continually until the goals are met. They then close with that family. Each Liaison has about 10 families on their caseload. They are also starting a new parent support group on January 23rd. The first meeting will be held at the Willmar Public Library. Speakers are scheduled out for the next six months. The first topic is "Mental Health and How it Affects Families: Where Are You Now and Where Do You Want to Be?" by Lisa deCathelineau. Future locations will be rotated among the four counties.

6. Budget Revisions / CEO Update

Debb Sheehan gave an overview of the budget and the related LCTS funding cuts. PACT 4 has two main funding sources: federal and state grants, and LCTS. Currently we have the federal PRIDE-4 Transition Grant, and the two Chemical Health grants for Renville and Yellow Medicine counties. We were recently awarded a modest grant through DHS for supplementing mental health services in designated schools. We're in the process of assisting member school districts in applying for a 21st Century grant for after school and summer programming. Eight school districts are included in this coalition. A requirement was to have at least a 40% free and reduced lunch population, so that disqualified a couple of our school districts. YME and Willmar schools have decided to apply on their own. The grant is due to be mailed Friday, January 12th.

LCTS in the past had been a significant source of income. The cuts this year have been HUGE. In 2005, we earned a little over \$4 million, this year we anticipate earning under \$1 million.

Because of this, the Board is taking a proactive approach and has made the following decisions regarding the 2007 budget, which was approved formally by the CEO Board today.

- Restorative Justice – maintain funding of \$80,000 but will not explore expanding in Meeker and Renville counties.
- School Social Workers – currently the majority of schools with a PACT 4 social worker pay 20% of the cost of salaries and benefits; beginning July 1, 2007 they will pay 50%.
- Discretionary and Discretionary Plus – maintain Discretionary funding at \$125,000 and cut Discretionary Plus to \$50,000. The collaborative partners will be involved in an exercise to help provide direction on approving these grant applications. In the past the Director made the sole decision on funding, this is now being done by the management team of PACT 4.
- Wraparound – continue funding for a coordinator and disbursement of wraparound dollars to each county. Funding for a Neutral Facilitator was cut.
- Meth Training & Education Hotline – funding cut from budget
- LCTS Grants – funding cut 65% compared to the last grant cycle
- Flexible Funds – funding cut to \$20,000

The due date for applications for LCTS general and OST (Out-of-School Time) grants has passed. They are currently being reviewed at the PACT 4 office to see if they meet application guidelines.

LCTS Advisory committees are meeting and have or will receive an overview of grants submitted. Meeker County is meeting next Thursday – they have been working on the process for approval. Kandiyohi County meets next Monday and has spent most of their time on the process and clarifying who community reviewers should be. Renville County meets December 21st. Yellow Medicine County met in October and discussed the process, the next meeting is January 9th.

7. Committee Reports

- a. Early Childhood – talked about setting goals for 2007, staff development, and dental health care.
- b. Community Education/Training & Technical Assistance Committee – did not meet today. The next in the Connect with Kids video series training was held this morning. The focus was on cutting. January's focus will be internet safety.
- c. Mentors Committee – discussed the LCTS grants process and what committee members encountered when writing their grants. Compared formats of other grants vs. the LCTS grants, and how the advisory committees in each county run and how they differ from each other.
- d. School Age Committee – did not meet today, will meet January 10th at 10:30.
- e. Wraparound Committee – met today and reviewed the Crisis Plan and the feedback received from the Parent Advisory Committee about the plan.

- f. Evaluation Committee – met in November and reviewed preliminary data from the three schools that piloted the OLWEUS bullying program. The next Numbers and Notes will feature these pilot programs. Discussed efforts for the coming year, including a community survey, and more data dissemination using Numbers and Notes and possibly newspaper articles.
- g. Parent Advisory Committee – met and held elections for Chair and Co-Chair. Received updates on budget changes, the 21st Century grant planning meetings, the Federation of Families Conference in St. Louis, fundraising plans, and the parent retreat.
- h. Restorative Justice/Circle Sentencing – finished a cost-benefit analysis for the Dept. of Corrections. The starting point was based on the Olmstead County model. The PACT 4 evaluation unit will help look at the software and work with the data generated from that. An appreciation banquet was held for circle volunteers in Granite Falls.
- i. Meth Advisory Committee – reviewed accomplishments over the last year and learned that the funding for the hotline and activities was cut from the 2007 budget. Next meeting will cover whether the focus should continue to be just meth, or expand to include other drugs.
- j. SHARE Coordinating Council – will not meet until January.
- k. SHARE Advisors/Liaisons – met and brainstormed about what each school has been doing for activities, which helped everyone generate more ideas of things to do.
- k. Executive Board – continued to discuss the budget and LCTS.

9. Other

- a. Adults Learners Training – Connie Spartz will lead a training on “Common Behaviors of Adults Learners”. It will be held on January 12th, from 8:30 to noon in Room 2057. There is a \$20 fee, and is limited to the first 25 participants. Registration can be made by contacting Shawna Steffen in the PACT 4 office.
- b. Next Meeting – The Full Collaborative meeting for January will be in Willmar at the Kandiyohi County Health & Human Services Building.

Minutes respectfully submitted by Shawna Steffen, PACT 4.