

**Adolescent Services Committee**  
**Wednesday, May 13<sup>th</sup>, 2009; 10:30 am to 12:00 pm**  
**Renville County Office Building; Olivia, MN**

**Present:** Annie Tepfer, PACT 4 Renville Co. Coalition Coord.      Loren Hacker, Canby School Superintendent  
Chris Sullivan, Renville County young adult      Tricia Buggs, PACT 4 Restorative Justice Coordinator  
Kim Hanson, Woodland Centers Unit Director      Virginia Sullivan, Renville County parent

**Agenda Items/Topics for Discussion:**

- Approved minutes
- Resource Center Program
- Cards

**Discussion:**

- Card distribution: request to schools to add to school planners/electronic a) Loren Hacker will send out to schools; b) mail excess to social workers-ask Brian Skogen about contacts; c) letter to schools/parents explaining card; d) Virginia Sullivan to get electronic copy and update changes, send to Loren; e) card/letter to parents-parent packet; f) grant/order
- Resource List: a) Renville-done; b) Kandiyohi-done; c) Meeker-email Virginia

**Action Taken/Recommendations:**

- Contact was made with youth, parents are not aware of the card. An all school mailing would help inform parents, if they have a crisis, who to call. Youth will be made aware by accessing it in their student planners, too.

**Training Needs Identified:**

**Future Agenda Items/Unfinished business/Topics for further discussion:**

- Annie Tepfer will contact the Resource Center Program and ask them to attend the next meeting, to talk about partnering. There is a lot of questions about the program/process and what it would entail. A parent from Kandiyohi County reported that they were not able to be helped by them. These inconsistencies need to be addressed.

**Highlight Three Items to be shared at Collaborative meeting/brought to Board's attention:**

- Card distribution – will ask schools to put electronic copy of card in student handbooks and all school mailings.
- We are continuing work on the resource lists of information to put on the PACT 4 website.
- Resource Center Program will be evaluated and asked to come to the next meeting.

**Next Meeting Date/Location/Time:**

June 10<sup>th</sup> / Peter's on Lake Ripley in Litchfield / 10:30 a.m.