

**PACT 4 FAMILIES COLLABORATIVE
EAELY CHILDHOOD MEETING MINUTES
July 8, 2009**

Present: Cindy Louwagie, Countryside; Donna Henning, Heartland Head Start; Mary Kay Sinner, Renville Co. PH; Lynette Braun, PET Program Coordinator; Chery Johnson, Kandiyohi Co. PH; Wendy Walz, Litchfield EC Programs; Cathy Nelson-Messer, Heartland Head Start, Jane Ryan, DC Early Childhood; Rick Loseth, PACT 4; Diane Winter, Meeker Co. PH

1. Welcome and introductions
2. Approval of June10 meeting minutes; motion by Cindy Louwagie, second by Jane Ryan. Motion carried
3. Approval of the agenda; motion by Mary Kay Sinner, second by Wendy Walz. Motion carried.
4. Brain Conference Planning:
 - Nov. 19 at the Willmar High School. The theme is “The Healthy Brain”. Almost certain that the guest speaker will be Esther Sternberg from the National Institute of Health. The planning committee is working to identify breakout session presenters. It was suggested to have Huda Farah present on the Somali culture. Other speaker and/or topic ideas can be forwarded to Rick.
5. General Updates:
 - Cindy Louwagie is teaching an Incredible years class for the Upper Sioux. She also completed an April/May session for 8 families with very complex needs.
 - The SHARE Grant may have a small amount of dollars to allocate to early childhood preschool scholarships.
 - Rick circulated extra handouts from “Autism: Lessons Learned from the Field”.
6. Early Childhood Grant:
 - Rick attended the DC 0-3 Diagnostic Workshop. He recommends that an overview be provided to those who may contribute to the diagnostic process.
 - Coordinator—in process, 16 hrs/wk position.
 - ECRC Updates—Rick has had conversations with Renville County. Inquiries have been e-mailed to the other counties. Woodland Centers and LSS are gearing up.
 - ASQ-SE—would like to have a meeting of users in the fall to determine how to coordinate and enhance the process.
 - Developmental Screeners—4 screeners are approved by the state (ESI-R, Brigance, MPSI, ASQ). Discussed how to formally share each other’s results to avoid rescreening.
 - Case Consultations—Dr. Rose is currently facilitating on the 4th Friday every month, 9:30—11:30 via ITV. Rick will investigate setting up locally.

- Information to Assist with Diagnostic Process—DEC-A assessment tool, includes parent report. Some use as the next step after the ASQ-SE.
- Referral/Permission/Tracking Forms—examples can be sent Rick. Woodland Centers has a form that they require partners to use and which meets all data privacy and HIPAA standards. LSS may have something similar.
- Flow Charts—reviewed a draft developed by Rick to layout the process.

The committee scheduled a meeting **Aug, 19 at 1:00 pm**, location TBA to further develop the process and begin to develop forms.

Being no further agenda items, the meeting was adjourned.

Submitted by Diane Winter, PHN
Meeker County Public Health